



STITTSVILLE MINOR HOCKEY ASSOCIATION

**Stittsville Minor Hockey Association
Management Council Monthly Meeting - Tuesday, November 17, 2020
7:00PM – VIRTUAL MEETING**

Attendance:

Scott Phelan*	Scott Driscoll*	Scott Rogers*	Neil Farr*
Terry Foley*	Emily Parent*	James Moser*	Rob Lomas*
Rob Rae*	Holly Foley	Bethany Roy	Leanne Simpson
Natasha Pappin	Rob Stewart	Lee Pothier	Joseph Discher

*denotes voting Executive members

1. Call to Order

Meeting was called to order at 7:03PM with Scott Phelan chairing.

a) Approval of Agenda

A motion was made to approve the proposed agenda. (Scott Rogers/Terry Foley)

Motion Approved.

b) Approval of Minutes

*A motion was made to approve the Management Council meeting minutes for Oct 20, 2020.
(Scott Rogers/Emily Parent)*

Motion Approved.

c) Conflict of Interest

Quorum was established, voting members acknowledged and no conflicts declared.

2. President - D4 + LCMHL + SMHA Update – Scott Phelan

The President's Report was delivered during the meeting and contained in the report that is attached. Some of the key highlights discussed included:

- There was a D4/HEO Council meeting held last Tuesday (Nov. 10) with a focus on Return to Hockey and understanding what hockey would look like in the New Year. While there are no new developments at this time, this remains a primary focus of meetings and discussions.
- There were questions as it relates to roster sizes, challenges with goalies and discussion around the timing of the request for rosters given the real possibility of changes for the second half of the season. It was generally agreed that it makes more sense to wait until rosters are finalized after second half registration.
- Roster Credentials – there was a discussion around PRCs, noting that they are running 2-3 weeks behind, however suspensions will be handed out starting Dec. 1 if any positions requiring them have not at least started the process.
- A discussion was held regarding the recent string of Zamboni related issues, and the need to have quick communication on issues as we can connect with parents quickly if needed moving forward.
- There was a long discussion around the position of Coach Mentor, the need for the help in that area, and the fact that there is at least one individual who is interested in the role. It was noted that there is a perceived or real need, particularly with newer coaches for access to tools, information and guidance – many, particularly at the lower levels, who are volunteering due to need and may not have coached before. We want to make sure that our coaches are adequately trained and have access to tools and help to perform the role.
- Reminders on social distancing, and the need to reinforce that the 6' spacing need to be adhered to. It was noted that there have been observations of kids in drills where spacing wasn't adequate and the bench staff (particularly coaches and assistant coaches) need to ensure lines don't collapse and distancing is there. There were also some questions as it relates to parents, and their capacity as 'spectators' vs 'supervising'. It was flagged that the wording from the City is not adequate, but that the intent is to not have casual spectators – 1 parent per participant up until 18 years.
- Sharing of equipment – it was noting that we can share, however there needs to be a sanitizing protocol in place and adhered to. If the equipment is loaned, the participant "takes ownership" during the time that the equipment is loaned.
- Bubbling – it was noted that HEO is aware and understands the issues and the fact that it is hard to keep players interested in the current format. In fact, being a larger association we have had more options than some of the smaller associations. There was a discussion around bubbles and the need for them for both the competitive and house programs – as well as how they would operationally be implemented. Some concern was raised with the lack of tryouts, and the need for immediate information as it relates to teams and roster sizes to move forward.
- It was noted that the Audit Committee (Sherri, Leanne, Fiona and Lee) still needed to complete their quarterly audit to provide verification to District.

3. VP Finance – Emily Parent

The VP Finance Report was submitted in advance of the meeting and is attached. A few items discussed included:

- The SMHA 2020/2021 budget had been approved by the Executive on November 10, 2020 following an in-depth review of the contents and assumptions used.
- It was noted that Pro Hockey Life had provided a 15% discount and 5 free sharpening cards to be distributed to players. It was determined that the passes would be picked up by Directors to distribute.



4. VP Operations – Rob Rae

The VP Operations Report was submitted in advance of the meeting and is attached. It was flagged that City of Ottawa ice contracts have been a large focus of activities lately and new contracts are in place after the City cancelled all contracts after November 15. It was also noted that they are exploring whether some of the ice touches for U18 can be made up of the Christmas period at Beckwith.



5. VP Support Services – Terry Foley

The VP Support Services Report was submitted in advance of the meeting and is attached, and there was nothing else to report or highlight.



6. Director of Competitive – Scott Rogers

The Director of Competitive Report was submitted in advance of the meeting and is attached, and there was nothing else to report or highlight.



7. Director of Development (U7/U9) – Neil Farr

The Director of Development (U7/U9) Report was submitted in advance of the meeting and is attached. It was clarified that the Covid-related cleaning supplies noted for approval in the report were contained

in the 2020/2021 SMHA Budget that had been recently approved, and therefore additional approvals were not necessary.



8. Director of House (U11/U13) – James Moser

The Director of House (U11/U13) Report was submitted in advance of the meeting and is attached, and there was nothing else to report or highlight.



9. Director of Senior House (U15-U21)

Items for U15-U21 were covered in agenda item #8.

10. New Business

a) Main St. Rink – there was discussion related to the SMHA involvement with the rink, and it was noted that there had been some discussions with Glen Gower on this topic. Essentially volunteers were being sought to help get this initiative kickstarted, particularly around the maintenance of the ‘puddle rink’ that was being planned. The “more the merrier” in terms of volunteers, with shovels and hoses already being donated. A more formalized request is expected in the second week of December.

b) SMHA Cookbook Fundraising – The SMHA has been approached to see if we would be interested in having a cookbook fundraiser. No investment is needed other than members providing recipes. An interested ‘hockey mom’ is looking to spearhead the initiative and would look after all aspects including the assembly. The cost to purchase will depend on the number of recipe contributions and overall size of the book (estimated in the \$7.50-\$15 range). All profits would be directed to the SMHA.

c) Storage Locker at JLA – it was noted that there were several banker’s boxes of old SMHA financial records in the storage locker, and we should consider destruction if appropriate. Emily confirmed that records greater than 7 years could be destroyed, which would result in approximately 12 boxes being removed.

d) Donation – it was noted that a family donated some older goalie equipment to the SMHA. Some of the equipment was retained but some of it was sold to Play It Again Sports, noting that we now have a \$72 credit for use on purchasing pucks, etc.

11. Adjournment

A motion was made to adjourn the meeting at 8:41PM. (Rob Lomas/Scott Rogers)

Motion Approved.

12. In-Camera Session

No in-camera session was requested.

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